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**Minutes of Emergency PCC Meeting**

**Thursday 18 September 2025 at 7pm**

**On Zoom**

**Present:**

|  |  |  |
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| Rev. Graeme Dixon (Chairman) | Sue Muldowney |  |
| Sarah Beak | Christine Owen |  |
| Lynn Black | John Pennells |  |
| Ewan Brown | Linda Purkess |  |
| Angela Jones | Katrina Stout |  |
| Randell McKay | Crawford White |  |
|  |  |  |
| **Absent:** |  |  |
| Simon Harris, Peter Myerscough-Jackopson, Sarah Phelps | | |

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|  |  | **Action** |
| **1.** | **Opening Prayer**  Graeme Dixon thanked everyone for attending the meeting at short notice. He stated that the PCC meeting last week had been difficult and we would discuss that at our next meeting in November. This meeting had been called to discuss funding for various projects.  Graeme led the meeting with a short act of worship using Evening Prayer liturgy; which included the reading from Acts 12:1-17. |  |
|  | **Apologies for Absence**  Kevan Abernethy, Glennis Gould, Ann Laird, John Sofrin, Angela Wright |  |
| **3.** | **Declarations of interest**  None. |  |
| **4.** | **Update on Giving Day**  Linda confirmed the donations to date as follows:  **St Boniface** - £7,675 including Gift Aid (for electrical work and internal decoration). In addition, we had heard that the Barker-Mill Foundation had awarded a grant of £1,000 towards the electrical work.  **St John’s** - £19,237.50 (including Gift Aid and the £3,000 already donated prior to the Gift Day). There are also pledges and other donations totaling £1,750 (including Gift Aid). This makes a total of just under £21,000 donated to fund the chairs. In addition, donations of c£400 were received without any restriction.  It was stated that ‘3 chairs’ had been paid for in memory of specifically named persons, and we would need to decide how we record these.  There had also been one donation with the suggestion some of the money could be used to buy cushions.  It was also confirmed there had been an offer of a loan of £10,000, to be paid back over 5 years at 2% interest, should this be needed.  Linda said there may be more donations through the Parish Giving Scheme, but the website is only updated monthly.  Graeme stated that there had been online interest from potential buyers for 20 pews at £200-£300 per pew, but this had not been confirmed.  **Graeme led the meeting in a time of open prayer.**  It was stated that overall a significant sum of money had been given for both projects.  It was agreed that at St John’s, a substantial proportion of the money needed had now been given, and with the potential sale of the pews together with an additional small sum of money available in restricted funds for St John’s, we could go forward with the purchase of the chairs.  Proposed by Crawford White; seconded by Katrina Stout and unanimously carried by the PCC. | PCC |
| **5.** | **St Boniface**   1. **Electrical Work** It was stated that the electrical work needed was a health and safety issue. With the donations from the giving day, and available restricted funds for St Boniface, there was sufficient funds to cover the work, estimated at £15,000.  The electrical work was approved. Proposed by Sarah Beak; seconded by Linda Purkess and unanimously carried by the PCC. 2. **Replacement Windows for Nursling Hall** It was stated that the Men’s Shed had received a grant towards the cost of replacing the two windows located at the front of the building, and they had requested the permission of the PCC to proceed, as we own the building. It was commented that it is easier for the Men’s Shed, as a community group, to obtain grants, than it is for us as a faith group. The original windows are wooden and the grant is for plastic framed windows, which would match the other windows that had already been replaced.  The PCC extended their grateful thanks to the Men’s Shed for maintaining the building and unanimously agreed the work could proceed. 3. **Men’s Shed Agreement** It was stated there had been some concern over hazardous equipment in the Men’s Shed. Linda stated she had been given sight of the Men’s Shed Health and Safety Policy, which was satisfactory. The Agreement was approved ready to be signed by both parties. Proposed by Linda Purkess and seconded by Randell McKay. | John Sofrin  John Sofrin  Linda Purkess |
| **6.** | **St John’s**   1. **Pews to Chairs** Randell McKay raised the question of linkage for the chairs, as this had been included in our faculty application. Graeme confirmed that we were only obligated to the Chancellor’s agreement, which stated the chairs ‘must be able to be linked’. Graeme stated that linkage inhibits the flexibility of moving the chairs, but we could purchase removable plastic linkage in the future, if needed. The PCC were divided in this decision and Graeme (as chair with a casting vote in the eventuality of a split decision) made the decision to have no welded linkage on the chairs.   Christine emphasised the need for a timeline for ordering the chairs. There is a three month lead time, and it was previously agreed by the PCC that December was too busy with Christmas services to practically remove the pews and install the chairs. Graeme agreed to discuss delivery times with the manufacturer.  It was agreed, subject to the above, we would place an order for: 126 standard chairs 14 chairs with arms 4 stacking dollies  Proposed by Sarah Beak and seconded by Lynn Black   1. **Lightning Protection System** It was confirmed this had been referred to the Barnabas Team. 2. **Carpark Light and Light to Side Path** It was confirmed the carpark light could not be made brighter without a Faculty application, plus there were tree branches obscuring the light. The electrician, therefore, had quoted £336 for a new LED light to be bolted onto a lower part of the carpark light pole.  It was agreed we need two lights on the one fitting, one angled towards the front door of the church and one angled towards the side path. Graeme agreed to contact the electrician in Ann’s absence. | Graeme  Graeme |
| **7.** | **Any Other Urgent Business**   1. **Crack in St John’s Church Wall** Graeme stated that a significant crack had appeared in the wall of St John’s church, behind the choir stalls, from the floor to the roof. The crack could also be seen from the outside. John McGinty is using a measuring device to monitor whether the crack is getting wider. It was agreed that the churchwardens/Graeme should notify the insurers. | Graeme/  Ann/Peter |
| **8.** | **Closing Prayer**  Graeme concluded the meeting with the remainder of liturgy from Evening Prayer. |  |

The meeting ended at 8.00pm

CO/20250918 PCC Minutes